

STATISTICAL SERVICE



REPUBLIC OF GHANA

GHANA LIVING STANDARDS SURVEY 5 **(WITH NON-FARM HOUSEHOLD ENTERPRISE MODULE)**

2005/2006

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISE QUESTIONNAIRE

REGION:

E.A. NUMBER:

HOUSEHOLD:

MEMBER ID:

REGION:..... DISTRICT:..... E.A: URBAN / RURAL:

ECOLOGICAL ZONE..... HOUSEHOLD: MEMBER I.D.: ENTERPRISE:

HEAD OF HOUSEHOLD:

ADDRESS (OR DESCRIPTION)

<p>INTERVIEWER: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>DATE: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>	<p>VERIFICATION OF THE QUESTIONNAIRE</p> <p>SUPERVISOR: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>DATE: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>DWELLING YES..1 <input type="checkbox"/> OF HOUSEHOLD NO...2 (>> SUPERVISOR) <input type="checkbox"/></p> <p>FOUND? NO...2 (>> SUPERVISOR) <input type="checkbox"/></p>	<p>REMARKS:</p> <p>IS THE HEAD YES..1 <input type="checkbox"/></p> <p>THE SAME? YES..1 <input type="checkbox"/></p> <p>REINTERVIEW BY SUPERVISOR? NO...2 <input type="checkbox"/></p>
<p>NAME OF NEW HEAD:</p> <p>ADDRESS (OR DESCRIPTION):</p>	<p>REASONS:</p> <p>HOUSEHOLD REPLACES HOUSEHOLD DWELLING NOT FOUND/VACANT..1 <input type="checkbox"/></p> <p>NUMBER NUMBER OCCUPANT NOT AT HOME.....2 <input type="checkbox"/></p> <p>REFUSAL.....3 <input type="checkbox"/></p>

LANGUAGE

ENGLISH.....1

DAGBANI.....5

USED BY THE AKAN.....2 FRAFRA.....6
 RESPONDENT: EWE.....3 NZEMA.....7 INTER- YES..1
 GA-DANGME.....4 OTHER.....8 PRETER NO...2
 (specify) USED?

REMARKS:

.....

S U M M A R Y O F S U R V E Y R E S U L T S

V I S I T S		I N T E R V I E W E R S		C H E C K - U P V I S I T S		S U P E R V I S O R	
D A T E		D U R A T I O N		D A T E		D A T A E N T R Y	
R E S U L T		R E S U L T S		O P E R A T O R			
COMPLETE.....1		COMPLETE.....1		SATISFACTORY.....1		SATISFACTORY...1	
PARTIAL.....2				TO BE COMPLETED..2			
DISCONTINUED..3		PARTIAL.....2		CORRECTION.....2			
DD MM YEAR	HR MIN	DD MM YEAR		TO BE REDONE.....3			

SECTION 10: NON-FARM ENTERPRISES
 PART A: BASIC CHARACTERISTICS OF NON-FARM ENTERPRISES

1. (WRITE TOTAL No. OF NON-FARM ENTERPRISES FROM SECTION 6 Q.9)

Now I would like to ask you about the enterprises ... (NAME OF NON-FARM ENTERPRISES FROM SECTION 6 Q.9),
 for which you are responsible. These are..REFER TO PRE-FILLED COLUMNS 1-3.

E N T E R P R I S E N U M B E R	2 NAME OF ENTERPRISE (FROM SECTION 6)		3 PERSON RESPONSIBLE		4 Person Inter- viewed ID.	5 What is the principal activity of this enterprise?		6 What is the main secondary activity of the enterprise?		7 How long has this enterprise been actively operating?	8 How many months during the past 12 months did the enterprise operate?	9 Does the income of this enterprise belong entirely to you?	10 What percentage of the income of this enterprise comes to you?	
			NAME	ID	ID	NAME OF ACTIVITY	ISIC CODE	NAME OF ACTIVITY	ISIC CODE	YRS	MTH	MONTHS	Yes.....1 (>> 11) No.....2	
1														
2														

	75	..3/4											1
	50	..1/2											2
	33	..1/3											3
	25	..1/4											4
	20	..1/5											5
	10	..1/10											6
	5	..1/20											7

E N T E R P R I S E	11 Is this enterprise registered with any government agency?	12 What was the most serious difficulty in establishing this enterprise?	13 What was the main source of capital in setting up this enterprise?	14 What is the nature of this capital?	15 During the past 12 months, has this enterprise tried to get credit from banks and other financial agencies?	16 During the past 12 months, what has been the main source of credit used by this enterprise?	17 During the past 12 months, how much altogether has this enterprise borrowed?	18 During the past 12 months, how much of the total loans has this enterprise repaid?
	Yes Registrar General's Dep't.1 Dept. of Cooperatives.2 District Assembly.....3 Other.....4 (specify) No.....5	No difficulty..1 Capital/ credit.....2 Technical know how....3 Gov't. regulation..4 Other.....5 (specify)	Household savings.....01 Bank.....02 Remittance from abroad...03 Proceeds from family farm.....04 Proceeds from family non farm enterprise.....05 Income from family property(ies).....06 NGO support.....07 District Assembly/Town Dev. Assoc. support....08 Church assistance.....09 Money lenders.....10 Relative/friends.....11 Other partners.....12 Other (specify).....96	Loan.....1 Gift.....2 Self financed.3	Yes, successfully...1 Yes, unsuccessfully..2 No.....3	No credit used.01 (>> PART B) Bank.....02 Other financial agencies.....03 Cooperative...04 Money lender...05 Family/friend..06 Proceeds from other enterprise..07 Govt agencies..08 NGOs.....09 Other.....10 (specify)	(NEW LOANS)	INCLUDE THE VALUE OF ANY IN-KIND PAYMENTS
								A M O U N T
1								
2								

SECTION 10: NON-FARM ENTERPRISES
PART B: EMPLOYMENT

Now I would like to ask you about persons engaged in the enterprise for which you are responsible.

E N T E R P R I S E N U M B E R	1 During the past 12 months, how many people have usually worked in this enterprise?		2 How many people are currently engaged by this enterprise?		3 How many of those engaged are working proprietors?		4 How many of the persons engaged are members of this household?		5 REPORT ID OF TWO (2) MAIN HOUSEHOLD PERSONS WORKING IN THE ENTERPRISE. DO NOT INCLUDE PERSONS RESPONSIBLE FOR ENTERPRISE		6 How many persons currently engaged are full-time?		7 How many are casual?		8 How many are apprentices?		9 How many are Ghanaians?	
	Male	Female	Male	Female	Male	Female	Male	Female	ID	ID	Male	Female	Male	Female	Male	Female	Male	Female
	1																	
2																		

E N T E R P R I S E N U M B E R	10 How many are non-Ghanaians?		11 How many are skilled?		12 How many are unskilled?		13 Are formal wage contracts issued to employees? Yes.....1 No.....2		14 Does any of the workers receive paid/sick leave? Yes paid leave.1 Yes sick leave.2 Yes both.....3 No.....4		15 Do the workers receive any on-the-job training? Yes, within....1 Yes, outside...2 No.....3		16 On average, how many hours per day does an employee of this enterprise work? HOURS	
	Male	Female	Male	Female	Male	Female								
	1													
2														

SECTION 10: NON-FARM ENTERPRISES
 PART C1: WAGE EARNINGS

Now I would like to ask you about wage earnings of the employees of the enterprise for which you are responsible.

FIRST ENTERPRISE

1. Has the enterprise been operating in the last two weeks?

Yes.....1 (Col. A)
 No.....2 (Col. B)

FIRST ENTERPRISE	OPERATING IN THE LAST TWO WEEKS				FIRST ENTERPRISE	NOT OPERATING IN THE LAST TWO WEEKS					
	A	How much was paid in wages/salaries to the following categories of employees of this enterprise during the last?				B	How much is <u>usually</u> paid in wages/salaries to the following categories of employees of this enterprise in?				
		1 Month?		3 Months?			1 Month?		3 Months?		
		A M O U N T		A M O U N T			A M O U N T		A M O U N T		
		Male	Female	Male			Female	Male	Female	Male	Female
2. Working proprietors					2. Working proprietors						
3. Household employees					3. Household employees						
4. Ghanaian employees					4. Ghanaian employees						
5. Non-Ghanaian employees					5. Non-Ghanaian employees						
6. Full-time employees					6. Full-time employees						
7. Casual employees					7. Casual employees						
8. Apprentices					8. Apprentices						
9. Skilled					9. Skilled						
10. Unskilled					10. Unskilled						

>> PART C2

SECTION 10: NON-FARM ENTERPRISES
 PART C2: WAGE EARNINGS

Now I would like to ask you about wage earnings of the employees of the enterprise for which you are responsible.

SECOND ENTERPRISE

11. Has the enterprise been operating in the last two weeks?

Yes.....1 (Col. A)
 No.....2 (Col. B)

SECOND ENTERPRISE	OPERATING IN THE LAST TWO WEEKS				SECOND ENTERPRISE	NOT OPERATING IN THE LAST TWO WEEKS					
	A	How much was paid in wages/salaries to the following categories of employees of this enterprise during the last?				B	How much is <u>usually</u> paid in wages/salaries to the following categories of employees of this enterprise in?				
		1 Month?		3 Months?			1 Month?		3 Months?		
		A M O U N T		A M O U N T			A M O U N T		A M O U N T		
		Male	Female	Male			Female	Male	Female	Male	Female
12. Working proprietors					12. Working proprietors						
13. Household employees					13. Household employees						
14. Ghanaian employees					14. Ghanaian employees						
15. Non-Ghanaian employees					15. Non-Ghanaian employees						
16. Full-time employees					16. Full-time employees						
17. Casual employees					17. Casual employees						
18. Apprentices					18. Apprentices						
19. Skilled					19. Skilled						
20. Unskilled					20. Unskilled						

>> PART D

SECTION 10: NON-FARM ENTERPRISES
 PART D1: REVENUE OF ENTERPRISE (CLOSING STOCK, SALES AND EXPORTS)

FIRST ENTERPRISE

Month:

Year: 2 0 0

Now I would like to ask about the revenue of your (THE FIRST ENTERPRISE). Please do not include revenue from other sources or Other enterprise.

	I T E M (WRITE NAME OF ITEM AND CODE)	1 How much of the following items did the enterprise have at the end of the production year?				2 How much of the following items did the enterprise sell during the last 3 months?			3 How much of the following items did the enterprise export during the last 3 months?			UNIT CODE	
		PROD CODE	UNIT CODE	UNIT PRICE	QTY	VALUE	UNIT PRICE	QTY	VALUE	UNIT PRICE	QTY		VALUE
10	Principal Finished product												None.....00
20	Principal Raw material												All.....01
30	Principal product work in progress												American tin.....02
40	Principal Goods for resale												Balls.....27
	Secondary Finished products												Bar.....28
51													Barrel.....03
52													Basket.....04
53													Beer bottle.....05
61	Secondary Raw materials												Bowl.....06
62													Box.....07
63													Bucket.....29
71	Secondary products work-in-progress												Bunch.....08
72													Bundle.....09
73													Crate.....30
81	Secondary Goods purchased for resale												Dozen.....31
82													Fanta/coke bottle...10
83													Fingers.....11

SECTION 10: NON-FARM ENTERPRISES
 PART D1: REVENUE OF ENTERPRISE (CLOSING STOCK, SALES AND EXPORTS)

SECOND ENTERPRISE

Month:

Year: 2 0 0

Now I would like to ask about the revenue of your (THE SECOND ENTERPRISE). Please do not include revenue from other sources or Other enterprise.

	I T E M (WRITE NAME OF ITEM AND CODE)	4 How much of the following items did the enterprise have at the end of the production year?				5 How much of the following items did the enterprise sell during the last 3 months?			6 How much of the following items did the enterprise export during the last 3 months?			UNIT CODE	
		PROD CODE	UNIT CODE	UNIT PRICE	QTY	VALUE	UNIT PRICE	QTY	VALUE	UNIT PRICE	QTY		VALUE
10	Principal Finished product												None.....00
20	Principal Raw materials												All.....01
30	Principal product work in progress												American tin.....02
40	Principal Goods for resale												Balls.....27
	Secondary Finished products												Bar.....28
51													Barrel.....03
52													Basket.....04
53													Beer bottle.....05
61	Secondary Raw materials												Bowl.....06
62													Box.....07
63													Bucket.....29
	Secondary products work-in-progress												Bunch.....08
71													Bundle.....09
72													Crate.....30
73													Dozen.....31
81	Secondary Goods purchased for resale												Fanta/coke bottle...10
82													Fingers.....11
83													Fruits.....12
													Gallon.....13
													Kilogram.....14
													Litre.....15
													Loaf.....32
													Log.....16
													Margarine tin.....17
													Maxi bag.....18
													Mini bag.....19
													Nut.....20
													Pair.....33
													Pieces.....34
													Pots.....35
													Pounds.....21
													Set.....36
													Sheet.....22
													Singles.....37
													Stick.....23
													Tonne.....24
													Tree.....25
													Tubers.....26
													Yards/metre.....38

SECTION 10: NON-FARM ENTERPRISES
 PART D2: REVENUE OF ENTERPRISE ENGAGED IN WHOLESALE/RETAIL TRADE

FIRST ENTERPRISE M A I N I T E M S O L D		Product Code	1 LAST PURCHASED			2 SALES DURING THE LAST TWO WEEKS		
			Unit Code	Quantity Purchased	Unit Cost	Quantity Sold	Unit Code	Unit Price
a								
b								
c								
d								
e								
f								
g								
h	All others		//////////	//////////	//////////	//////////	//////////	//////////
i	T O T A L							

SECOND ENTERPRISE M A I N I T E M S O L D		Product Code	3 LAST PURCHASED			4 SALES DURING THE LAST TWO WEEKS		
			Unit Code	Quantity Purchased	Unit Cost	Quantity Sold	Unit Code	Unit Price
a								
b								
c								
d								
e								
f								
g								
h	All others		//////////	//////////	//////////	//////////	//////////	//////////
i	T O T A L							

SECTION 10: NON-FARM ENTERPRISES

PART D3: REVENUE OF ENTERPRISE WHICH PROVIDE SERVICES OTHER THAN WHOLESALE/RETAIL (e.g. Running Transport, Hairdressing, Barbering, Repairing, Exchanging of foreign currency, Estate agents, etc.).

1 FIRST ENTERPRISE S E R V I C E R E N D E R E D		AMOUNT RECEIVED DURING THE LAST TWO WEEKS
a	Sales of passenger transport (e.g. taxi, trotro, passenger buses, etc.).	
b	Sales of freight transport (e.g. haulage trucks, vehicles for conveying sand, refuse, etc.).	
c	Agency fees, commissions receivable (e.g. estate agents, lotto receivers, insurance agents, sales agents, etc.).	
d	Professional fes receivable (e.g. mechanics, hairdressers, barbers, lawyers, masons, painters, etc.).	
e	Gross profit on foreign exchange business.	
f	Rents receivable (e.g. renting of machinery, equipment, etc.).	
g	Other receipts for services rendered (e.g. porters, kayayo, etc.).	
h	Other services not elsewhere classified	
i	T O T A L	

2 SECOND ENTERPRISE S E R V I C E R E N D E R E D		AMOUNT RECEIVED DURING THE LAST TWO WEEKS
a	Sales of passenger transport (e.g. taxi, trotro, passenger buses, etc.).	
b	Sales of freight transport (e.g. haulage trucks, vehicles for conveying sand, refuse, etc.).	
c	Agency fees, commissions receivable (e.g. estate agents, lotto receivers, insurance agents, sales agents, etc.).	
d	Professional fes receivable (e.g. mechanics, hairdressers, barbers, lawyers, masons, painters, etc.).	
e	Gross profit on foreign exchange business.	
f	Rents receivable (e.g. renting of machinery, equipment, etc.).	
g	Other receipts for services rendered (e.g. porters, kayayo, etc.).	
h	Other services not elsewhere classified	
i	T O T A L	

SECTION 10: NON-FARM ENTERPRISES

PART D4: PREPARATION AND SALE OF MEALS

1. Have you been operating in the last 7 days?

Yes.....1
No.....2 (>> 8)

O P E R A T I N G I N T H E L A S T 7 D A Y S

2 How much do you earn from the sale of meals in a day?	3 How many days during the last 7 days did you prepare meals for sale?	4 TOTAL SALES OF MEALS FOR THE LAST 7 DAYS
A M O U N T		A M O U N T

U N I T C O D E

- None.....00
- All.....01
- American tin.....02
- Balls.....27
- Bar.....28
- Barrel.....03
- Basket.....04
- Beer bottle.....05
- Bowl.....06
- Box.....07
- Bucket.....29
- Bunch.....08
- Bundle.....09
- Crate.....30
- Dozen.....31
- Fanta/coke bottle.....10
- Fingers.....11
- Fruits.....12
- Gallon.....13
- Kilogram.....14
- Litre.....15
- Loaf.....32
- Log.....16
- Margarine tin.....17
- Maxi bag.....18
- Mini bag.....19
- Nut.....20
- Pair.....33
- Pieces.....34
- Pots.....35
- Pounds.....21
- Set.....36
- Sheet.....22
- Singles.....37
- Stick.....23
- Tonne.....24
- Tree.....25
- Tubers.....26

5 What is the total cost of ingredients purchased in a day?				6 TOTAL COST OF INGREDIENTS DURING THE LAST 7 DAYS		7 What is the cost of the following inputs during the last 7 days?	
I T E M	INGREDIENT CODE (SEE PART 9B)	UNIT CODE	A M O U N T	A M O U N T	I N P U T	A M O U N T	
					1. Firewood/charcoal		
					2. Gas		
					3. Water		
					4. Soap		
					5.		
					6.		
All Others							
T O T A L							

SECTION 10: NON-FARM ENTERPRISES

PART D4: PREPARATION AND SALE OF MEALS

NOT OPERATING IN THE LAST 7 DAYS

8 How much do you usually earn from the sale of meals in a day?	9 How many days do you usually prepare meals for sale in 7 days?	10 TOTAL SALES OF MEALS USUALLY MADE IN 7 DAYS
A M O U N T		A M O U N T

UNIT CODE

None.....	00
All.....	01
American tin.....	02
Balls.....	27
Bar.....	28
Barrel.....	03
Basket.....	04
Beer bottle.....	05
Bowl.....	06
Box.....	07
Bucket.....	29
Bunch.....	08
Bundle.....	09
Crate.....	30
Dozen.....	31
Fanta/coke bottle.....	10
Fingers.....	11
Fruits.....	12
Gallon.....	13
Kilogram.....	14
Litre.....	15
Loaf.....	32
Log.....	16
Margarine tin.....	17
Maxi bag.....	18
Mini bag.....	19
Nut.....	20
Pair.....	33
Pieces.....	34
Pots.....	35
Pounds.....	21
Set.....	36
Sheet.....	22
Singles.....	37
Stick.....	23
Tonne.....	24
Tree.....	25
Tubers.....	26

11 What is the total cost of ingredients usually purchased in a day?				12 TOTAL COST OF INGREDIENTS USUALLY USED IN 7 DAYS		13 What is the cost of the following inputs usually used in 7 days?	
I T E M	INGREDIENT CODE (SEE PART 9B)	UNIT CODE	A M O U N T	A M O U N T	I N P U T	A M O U N T	
					1. Firewood/charcoal		
					2. Gas		
					3. Water		
					4. Soap		
					5.		
					6.		
All Others							
T O T A L							

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISES
PART E: OTHER REVENUE

IF RESPONDENT ANSWERED 'YES' TO PART 10C Q.1 BEGIN AT Q.1
IF 'NO' TO PART 10C Q.1, START AT Q.6. CARE MUST BE TAKEN TO ENSURE THAT THE RESPONSES REFER TO GROSS RECEIPTS.

OPERATING IN THE LAST 2 WEEKS					NOT OPERATING IN THE LAST 2 WEEKS					
1	2	3	4	5	6	7	8	9	10	11
During the last 2 weeks how much revenue has been received from the sale of goods and services by this enterprise?	During the last 2 weeks, has this enterprise received payments in the form of goods and services?	What was the estimated value?	During the last 2 weeks, has any of the goods and services produced by this enterprise been consumed by the household	What was the value of the products consumed by the household since the last 2 weeks?	How much revenue is usually received from the sale of goods and services by this enterprise during a 2 week period?	Does the enterprise usually receive payments in the form of goods and services from this enterprise?	What is the usual value of the payments in the form of goods and services?	Are some of the goods and services produced by this enterprise usually during any 2 week period?	What is the value of the products usually consumed by the household instead of the household week period?	How do the gross receipts of this enterprise over the past 12 months compare with the gross receipts for the preceding year? Being sold over a 2 THIS YEAR'S IS: >> 11
	Yes.....1 No.....2 (>> 4)		instead of being sold?		Yes.....1		No.....2 (>> 9)	Yes.....1		Higher.....1 Lower.....2 No difference.3 N/A.....4 (>> 11) No.....2
A M O U N T			V A L U E (>> 11)		A M O U N T		A M O U N T		A M O U N T	



10.11

SECTION 10: NON-FARM ENTERPRISES
 PART E1: OTHER REVENUE

(TICK THE APPROPRIATE BOX)

FIRST ENTERPRISE

OPERATING

NOT OPERATING

Q1	FIRST ENTERPRISE	O P E R A T I N G IN THE LAST TWO WEEKS			FIRST ENTERPRISE	N O T O P E R A T I N G IN THE LAST TWO WEEKS	
		How much was earned through the provision of the following services during the last.....?				How much is usually earned through the provision of the following services in?	
		1 Month	3 Months			1 Month	3 Months
		A M O U N T	A M O U N T			A M O U N T	A M O U N T
	a. Delivery of goods sold.				a. Delivery of Goods sold		
	b. Provision of other services				b. Provision of other services		
	c. Rental of buildings				c. Rental of buildings		
	d. Rental of machinery and transport equipment				d. Rental of machinery and transport equipment		
	e. Commissions				e. Commission		
	f. Royalties, copyright, etc belonging to the enterprise				f. Royalties, copyright, etc. belonging to the enterprise		
	g. Storage and handling fees				g. Storage and handling fees		
	h. Inspection and valuation fees				h. Inspection and valuation fees		
	i. Sale of scrap				i. Sale of scrap		
	j. Profit on sale of fixed assets				j. Profit on sale of fixed assets		
	k. Other (specify)				k. Other (specify)		

(TICK THE APPROPRIATE BOX)

SECOND ENTERPRISE

OPERATING

NOT OPERATING

Q2	SECOND ENTERPRISE A	O P E R A T I N G IN THE LAST TWO WEEKS			SECOND ENTERPRISE B	N O T O P E R A T I N G IN THE LAST TWO WEEKS	
		How much was earned through the provision of the following services during the last.....?				How much is usually earned through the provision of the following services in?	
		1 Month	3 Months			1 Month	3 Months
		A M O U N T	A M O U N T			A M O U N T	A M O U N T
	a. Delivery of goods sold.				a. Delivery of Goods sold		
	b. Provision of other services				b. Provision of other services		
	c. Rental of buildings				c. Rental of buildings		
	d. Rental of machinery and transport equipment				d. Rental of machinery and transport equipment		
	e. Commissions				e. Commission		
	f. Royalties, copyright, etc belonging to the enterprise				f. Royalties, copyright, etc. belonging to the enterprise		
	g. Storage and handling fees				g. Storage and handling fees		
	h. Inspection and valuation fees				h. Inspection and valuation fees		
	i. Sale of scrap				i. Sale of scrap		
	j. Profit on sale of fixed assets				j. Profit on sale of fixed assets		
	k. Other (specify)				k. Other (specify)		

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISES
 PART F1: EXPENDITURE (OPENING STOCKS, PURCHASES AND IMPORTS)

FIRST ENTERPRISE

Month:

Year: 2 0 0

Now I would like to ask about the expenses of your (THE FIRST ENTERPRISE). Please do not include expenses for the household, or for any other enterprise.

	I T E M (WRITE NAME OF ITEM AND CODE)	1 How much of the following items did the enterprise have at the beginning of the production year?					2 How much of the following items were purchased in the last 3 months?			3 How much of the following items were imported in the last 3 months?			UNIT CODE	
		PROD CODE	UNIT CODE	UNIT PRICE	QTY	VALUE	UNIT PRICE	QTY	VALUE	UNIT PRICE	QTY	VALUE		
10	Principal Finished product						//////	////	//////////	////	//////	//////	//////	None.....00
20	Principal Raw material													All.....01
30	Principal product work in progress						//////	////	//////////	////	//////	//////	//////	American tin.....02
40	Principal Goods for resale													Balls.....27
	Secondary Finished products													Bar.....28
51							//////	////	//////////	////	//////	//////	//////	Barrel.....03
52							//////	////	//////////	////	//////	//////	//////	Basket.....04
53							//////	////	//////////	////	//////	//////	//////	Beer bottle.....05
61	Secondary Raw materials													Bowl.....06
62														Box.....07
63														Bucket.....29
	Secondary products work-in-progress													Bunch.....08
71							//////	////	//////////	////	//////	//////	//////	Bundle.....09
72							//////	////	//////////	////	//////	//////	//////	Crate.....30
73							//////	////	//////////	////	//////	//////	//////	Dozen.....31
	Secondary Goods purchased for resale													Fanta/coke bottle...10
81														Fingers.....11
82														Fruits.....12
83														Gallon.....13
														Kilogram.....14
														Litre.....15
														Loaf.....32
														Log.....16
														Margarine tin.....17
														Maxi bag.....18
														Mini bag.....19
														Nut.....20
														Pair.....33
														Pieces.....34
														Pots.....35
														Pounds.....21
							//////	////	//////////	////	//////	//////	//////	Set.....36
							//////	////	//////////	////	//////	//////	//////	Sheet.....22
							//////	////	//////////	////	//////	//////	//////	Singles.....37
							//////	////	//////////	////	//////	//////	//////	Stick.....23
							//////	////	//////////	////	//////	//////	//////	Tonne.....24
														Tree.....25
														Tubers.....26
														Yards/metre.....38

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISES
 PART F2: EXPENDITURE (OPENING STOCKS, PURCHASES AND IMPORTS)

SECOND ENTERPRISE

Month:

Year: 2 0 0

Now I would like to ask about the expenses of your (THE SECOND ENTERPRISE). Please do not include expenses for the household, or for any other enterprise.

	I T E M (WRITE NAME OF ITEM AND CODE)	4 How much of the following items did the enterprise have at the beginning of the production year?				5 How much of the following items were purchased in the last 3 months?			6 How much of the following items were imported in the last 3 months?			UNIT CODE						
		PROD CODE	UNIT CODE	UNIT PRICE	QTY	VALUE	UNIT PRICE	QTY	VALUE	UNIT PRICE	QTY		VALUE					
10	Principal Finished product								//////	////	//////////	////	////////	//////	//////////	////	////////	None.....00
20	Principal Raw materials																	All.....01
30	Principal product work in progress								//////	////	//////////	////	////////	//////	////////	////	////////	American tin.....02
40	Principal Goods for resale																	Balls.....27
	Secondary Finished products																	Bar.....28
51																		Barrel.....03
52																		Basket.....04
53																		Beer bottle.....05
	Secondary Raw materials																	Bowl.....06
61																		Box.....07
62																		Bucket.....29
63																		Bunch.....08
	Secondary products work-in-progress																	Bundle.....09
71									//////	////	//////////	////	////////	//////	////////	////	////////	Crate.....30
72									//////	////	//////////	////	////////	//////	////////	////	////////	Dozen.....31
73									//////	////	//////////	////	////////	//////	////////	////	////////	Fanta/coke bottle...10
	Secondary Goods purchased for resale																	Fingers.....11
81																		Fruits.....12
82																		Gallon.....13
83																		Kilogram.....14
																		Litre.....15
																		Loaf.....32
																		Log.....16
																		Margarine tin.....17
																		Maxi bag.....18
																		Mini bag.....19
																		Nut.....20
																		Pair.....33
																		Pieces.....34
																		Pots.....35
																		Pounds.....21
																		Set.....36
																		Sheet.....22
																		Singles.....37
																		Stick.....23
																		Tonne.....24
																		Tree.....25
																		Tubers.....26
																		Yards/metre.....38

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISES
 PART G1: OTHER EXPENDITURE

FIRST ENTERPRISE

Month:

Year:

Now I would like to ask about the expenses of your (THE FIRST ENTERPRISE). Please do not include expenses for the household, or for any other enterprise.

1. Has the enterprise been operating during the last two weeks? Yes.....1
 No.....2 (>> G2)

OPERATING IN THE LAST 2 WEEKS								
	FIRST ENTERPRISE	2 During the past 12 months, has the enterprise spent anything on	3 Do you pay for at least once a week?	4 How many times was paid for during the past 12 months?	5 How much did you spend on during the past 12 months?	6 How much did you spend on during the past 3 months?	7 How much did you spend on during the last 2 weeks?	8 During the past 12 months, was available when you needed/wished to purchase it?
	EXPENDITURE ITEMS	Yes.....1 No.....2 (>> 8)	Yes.....1 No.....2		AMOUNT	AMOUNT	AMOUNT	Always.....1 Often.....2 Not often.....3 Not needed.....4 No.....5
01	Taxes on product							//////////
02	Articles for resale							
03	Rents on assets/land and buildings							//////////
04	Raw materials							
05	Travelling and Transport (T & T)							
06	Fuel & lubricants							
07	Electricity							
08	Water							
09	Telephones							
10	Printing/stationery/postage/packaging							
11	Spare parts							
12	Repairs/maintenance of fixed assets							
13	Lease of machinery or transport equipment							
14	Advertising/computer service							
15	Bank charges (excl. bank int. charge)							//////////
16	Training							
17	Treatment/disposal of waste products							
18	Uniform & clothing							
19	Accident claims							//////////
20	Other (specify)							//////////

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISES
 PART G2: OTHER EXPENDITURE

SECOND ENTERPRISE

Month:

Year: 2 0 0

Now I would like to ask about the expenses of your (THE SECOND ENTERPRISE). Please do not include expenses for the household, or for any other enterprise.

9. Has the enterprise been operating during the last two weeks? Yes.....1
 No.....2 (>> H1)

OPERATING IN THE LAST 2 WEEKS								
	SECOND ENTERPRISE	10 During the past 12 months, has the enterprise spent anything on	11 Do you pay for at least once a week?	12 How many times was paid for during the past 12 months?	13 How much did you spend on during the past 12 months?	14 How much did you spend on during the past 3 months?	15 How much did you spend on during the last 2 weeks?	16 During the past 12 months, was available when you needed/wished to purchase it?
	EXPENDITURE ITEMS	Yes.....1 No.....2 (>> 16)	Yes.....1 No.....2		AMOUNT	AMOUNT	AMOUNT	Always.....1 Often.....2 Not often.....3 Not needed.....4 No.....5
01	Taxes on product							//////////
02	Articles for resale							
03	Rents on assets/land and buildings							//////////
04	Raw materials							
05	Travelling and Transport (T & T)							
06	Fuel & lubricants							
07	Electricity							
08	Water							
09	Telephones							
10	Printing/stationery/postage/packaging							
11	Spare parts							
12	Repairs/maintenance of fixed assets							
13	Lease of machinery or transport equipment							
14	Advertising/computer service							
15	Bank charges (excl. bank int. charge)							//////////
16	Training							
17	Treatment/disposal of waste products							
18	Uniform & clothing							
19	Accident claims							//////////
20	Other (specify)							//////////

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISES
 PART H1: ASSETS OF THE ENTERPRISE

FIRST ENTERPRISE

Month:

Year: 2 0 0

Now I would like to ask about the assets held by your (THE FIRST ENTERPRISE). Please do not include expenses for the household, or for any other enterprise.

I T E M	1 Does the enterprise own/undertake? Yes.....1 No.....2 (Next Item)			2 How long ago did you obtain this? (No. OF YEARS)			3 What was the value of at the time of purchase?			4 Did the enterprise obtain any during the past 12 months? Yes.....1 No.....2 (>> 7)		5 What is the value of purchased in the past 12 months? (IF GIFT PUT 0)		6 What is the value of depreciation for over the past 12 months? (FOR OFFICE USE ONLY)		7 For how much can be sold today? (MAIN ASSET)		8 What is the value of produced by the enterprise and retained for future production?	
	1st	2nd	3rd	YEARS	V A L U E					AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT		
	01	Land													//////////				//////////
02	Land Improvement													//////////					
03	Residential Buildings																		
04	Other Buildings																		
05	Other Construction																		
06	Passenger Vehicle																		
07	Other Vehicle																		
08	Motor bikes																		
09	Bicycles																		
10	Carts																		
11	Boats																		
12	Other Transport Equipment																		
13	Machinery/Equipment/Tools																		
14	Other (please specify)																		
a																			
b																			
c																			

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISES
 PART H2: ASSETS OF THE ENTERPRISE

SECOND ENTERPRISE

Month:

Year: 2 0 0

Now I would like to ask about the assets held by your (THE SECOND ENTERPRISE). Please do not include expenses for the household, or for any other enterprise.

I T E M	9 Does the enterprise own/undertake? Yes.....1 No.....2 (Next Item)			10 How long ago did you obtain this? (No. OF YEARS)			11 What was the value of at the time of purchase? V A L U E			12 Did the enterprise obtain any during the past 12 months? Yes.....1 No.....2 (>> 15)		13 What is the value of purchased in the past 12 months? (IF GIFT PUT 0) AMOUNT		14 What is the value of depreciation for over the past 12 months? (FOR OFFICE USE ONLY) AMOUNT		15 For how much can be sold today? (MAIN ASSET) AMOUNT		16 What is the value of produced by the enterprise and retained for future production? VALUE	
	1st	2nd	3rd	YEARS															
	01	Land																	
02	Land Improvement																		
03	Residential Buildings																		
04	Other Buildings																		
05	Other Construction																		
06	Passenger Vehicle																		
07	Other Vehicle																		
08	Motor bikes																		
09	Bicycles																		
10	Carts																		
11	Boats																		
12	Other Transport Equipment																		
13	Machinery/Equipment/Tools																		
14	Other (please specify)																		
a																			
b																			
c																			

SECTION 10: NON-FARM ENTERPRISES
 PART J: NET INCOME OF ENTERPRISE

E N T E R P R I S E N U M B E R	1 Since the last two weeks, has any of the goods and services produced by this enterprise been consumed by the household members instead of being sold? Yes.....1 No.....2 (>> 3)	2 What was the value of the products consumed by the household since the last 2 weeks?				3 How much money from this enterprise usually goes to the household?		4 How much money from this enterprise usually goes to you personally?	
		CODE	QUANTITY	UNIT PRICE	A M O U N T	A M O U N T	TIME UNIT	A M O U N T	TIME UNIT
1									
2									

TIME UNIT

Daily.....	1
Weekly.....	2
Fortnightly.....	3
Monthly.....	4
Quarterly.....	5
Yearly.....	6

E N T E R P R I S E N U M B E R	After deducting the business expenditure, do you usually use the income from this enterprise							
	5 For payments to other households? Yes1 No2 (>> 7)	6 What is the amount?		7 For savings for the Enterprise? Yes1 No2 (>> 9)	8 What is the amount?		9 For any other purpose? Yes1 No2 (>> Next Item)	10 What is the amount?
		AMOUNT	TIME UNIT		AMOUNT	TIME UNIT	A M O U N T	TIME UNIT
1								
2								